

APPROVED: December 15, 2023

POLICIES AND PROCEDURES

Continuation of Benefits Board

Established in Colorado Revised Statute § 24-36-122 The Continuation of Benefits Board (“CBB Board” or “Board”) adopts these written policies and procedures as required by § 24-36-122 (8), C.R.S.

[Board ByLaws](#)

1. Notification

Any County or Municipality in Colorado offering law enforcement or fire protection service employing one or more persons and any special district or county improvement district in the state offering fire protection services employing one or more persons (Employer) may notify the Continuation of Benefits Board (Board) if an employee, whose duties are directly involved with the provision of law enforcement of fire protection, has died in a work-related death and has dependents who are eligible for a continuation of benefits. The death must occur after June 1, 2023. As used in these policies, “employee,” “work-related death,” and “employer” are defined in statute, § 24-36-122 (1).

2. Application Process

An application will be available on the Colorado Department of the Treasury’s website to be submitted electronically, or printed and mailed to:

Continuation of Benefits Board
c/o Colorado Department of the Treasury
200 E Colfax Ave #140
Denver, CO 80203

In the case of the death of an employee in a work-related death, payment that ensures a continuation of medical and dental benefits for the dependents of the employee shall be overseen by the Employer. The Employer may submit an application to the Board on behalf of the employee’s family.

The Board shall review applications on an as-needed basis. The decision of the Board is final.

3. Benefits and Payment

Health and Dental insurance benefits will be covered for 12 months from the date of death through COBRA (or alternative method of coverage). Notification to the Board by the Employer may happen at any time but payments shall not be made beyond 12 months from the date of death. “Benefit” as used in these policies, are defined in statute, § 24-36-122(4).

The Board shall make arrangements with the employer to pay the benefit. Payment will be made directly from the Continuation of Benefits Fund (Fund), managed by the Colorado Department of the Treasury. Payments shall be made by ACH Transfer or check within 30 days of approval of the application.

4. Board Meetings

The Board shall meet annually and on an as needed basis. When a request for payment is made, the Board shall meet as soon as possible after a request, consistent with the Board's bylaws.

5. Data Collection

Records of withdrawals from the Fund will be kept by the Colorado Department of Treasury, consistent with the Department of Treasury's record retention policies.

6. Administration

The Colorado Department of the Treasury staff will be responsible for administrative matters as they arise.